



Minutes
FINANCE COMMITTEE
Avon Board of Education
34 Simsbury, Avon, Connecticut 06001
Via Zoom
Tuesday, November 9, 2022 – 5:00 p.m.

Attendance

Members Present: Lynn Katz, Committee Chair; Deb Chute; Jeffrey S. Fleischman; Laura Young

Member(s) Absent: none

Administration Present: Dr. Bridget H. Carnemolla, Superintendent; Jess Giannini, Assistant Superintendent; Roberto Medic, Assistant Superintendent; Susan Russo, Business Manager

Others Present: Shirley Moy, Board Recording Secretary

- I. Call to order
The meeting was called to order by Lynn Katz, at 5:00 pm

- II. Approval of September 20, 2022 Minutes
Deb Chute moved to approve the minutes of the September 20, 2022 Finance Committee meeting, Laura Young seconded.
The motion passed 4-0-0.

- III. Financial Report October 31, 2022
Ms. Russo reviewed the highlights of the Financial Summary for the period ending October 31, 2022 which shows the District with over \$5.8 million unencumbered or 9.09% which is above last year's numbers due to out of district special education tuition. Ms. Russo reviewed the variances in salaries due to the salaries of new staff hires at lower than budgeted steps as well as the later start of assistant principal at AMS. The savings were used to offset other budget lines. Ms. Russo informed the committee of an accounting error that was corrected. A continued rise in utilizes and supplies is being addressed with a soft freeze to cover these costs. All purchase requests are being reviewed by the Business Office for approval. There is \$1,616,102 unencumbered in Special Education tuition with 43 students currently in outplaced programs and 4 students in escrow. Ms. Russo also explained the higher than budgeted transportation costs due to ESY and wheelchair services needed. Ms. Russo briefly reviewed the other general fund reports she provided the Committee including facility use.

- IV. Transfers
Ms. Russo provided information of the following transfers:
 - 2023-15 - \$71.98 for Camp Read-a-Lot event at TBS
 - 2023-16 - \$1,712.24 for audiological equipment used Districtwide
 - 2023-17 - \$71,700.00 for ESY and wheelchair vehicle transportation costs Districtwide
 - 2023-18 - \$1,029.00 for administrator desk at AMS
 - 2023-19 - \$3,839.89 for Language Arts textbooks at TBS

- 2023-20 - \$2,261.30 for World Language textbooks at AHS
- 2023-021 - \$2,735.60 for athletic uniforms at AHS
- 2023-022 - \$190.00 for metal cabinet at AMS
- 2023-023 - \$35.00 for library/multimedia supply at PGS
- 2023-024 - \$72,859.49 to offset utility cost increases Districtwide
- 2023-025 - \$322,006.26 to correct custodian/security lines and other salary lines Districtwide

Deb Chute moved to approve and move to the full Board the budget transfers as presented, Jeffrey S. Fleischman seconded.

Motion passed 4-0-0

V. New Business

A. TBS Donation Letters

- TBS PTO donation of \$4,300.00 for supplemental classroom materials

B. PGS Donation Letters

- PGS PTO donation to refresh teacher staff room, valued at \$1,000.00
- Wade's World and Erin Barthel donation of \$200.00 each to PGS outdoor classroom
- PGS PTO donation of 2 basketball hoops, valued at \$3,706.00
- PGS PTO donation of a gaga pit, valued at \$4,868.82

The Superintendent and Ms. Russo responded to a Committee member question regarding the issue of playground equipment needing to be replaced or off limits to students. It was explained that Playmedic inspects the district's play equipment annually during the summer.

Deb Chute moved to approve and move to the full Board the donations as presented, Jeffrey S. Fleischman seconded.

Motion passed 4-0-0

VI. Old Business

There was no Old Business to discuss.

VII. Comments from the Public

There were no comments from the public.

VIII. Adjournment

The Finance Committee adjourned by unanimous consent at 5:24 pm.

Minutes prepared by Shirley Moy, Recording Secretary

Minutes respectfully submitted by Lynn Katz, Finance Committee Chair

Lynn Katz, November 30, 2022

Minutes respectfully received by Jeffrey S. Fleischman, Board Secretary

Jeffrey S. Fleischman, November 30, 2022

Minutes are approved at the next Finance Committee meeting, and any corrections to the minutes, if needed, will be made at that time.